

The Ridge Primary School

Remote Learning Policy



In September 2020, all children returned to full-time education following the Covid-19 closure in March. Although we hope that the majority of our children will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to self-isolate for a period of time. This Remote Learning Policy has therefore been put in place so that all children can continue with their education irrespective of lockdown or self-isolation.

This plan will be applied in the following instances:

- An individual is self-isolating whilst awaiting test results for themselves or someone within their household
- An individual is self-isolating due to a positive test result within their household
- A whole class bubble are self-isolating due to an outbreak of coronavirus
- The whole school self-isolating due to a local or UK lockdown.

The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#).

The Ridge will use the COVID-19 tab on the school website for remote learning. On this page will be important information regarding remote learning during absence from school:

<https://theridge.sch.life/Page/Category/covid-19-pandemic-school-information-and-home-learning>

Software and online platforms

Within all plans, teachers will set appropriate work in-line with our current curriculum, primarily supplemented by a range of resources provided by Oak Academy and White Rose Maths.

At present the only 'live lessons' will be used via the Oak Academy. Oak Academy has been selected to support remote learning for a number of reasons. The Oak Academy lessons are in-line with our teaching ethos – they encourage the use of retrieval practice, explicit teaching with high quality modelling, and the use of deliberate practice. The online lessons are free to all and offer a recorded taught session so that the children can access physical teaching from a teacher and then access work relating to that lesson within the same website. There are also hundreds of lessons specifically aimed at children with SEND needs and requiring additional support.

White Rose Maths resources will be used as they are matched to our current maths curriculum model.

Numbots, and TT Rockstars will all be utilised to support the acquisition and retention of basic core skills.

Class Dojo will be used so that parents can upload their child's work and teachers can provide feedback to children and tailor next steps as appropriate.

In the event of any form of isolation and loss of learning caused by Coronavirus, parents must understand that engagement in home learning is expected and we make provision available and accessible to all. As learning can be accessed remotely, if a child is experiencing no or mild symptoms, it is expected that they engage with all or some of the learning at home. However, if under normal circumstances, the child would be too ill to attend school, then it is the responsibility of parents/carers to decide the extent to which their child engages with remote learning.

In preparation for home-learning, parents and children need to receive logins and passwords for the following platforms:

- Class Dojo
- DoodleMaths
- TT Rockstars/Numbots

If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and will provide paper packs of learning. Parents are reminded to make the school aware of any barriers to accessing remote learning.

Scenario	Access Arrangements	Daily Timetable	Feedback	Contact with school
<p>An individual is self-isolating whilst awaiting test results for themselves or someone within their household</p> <p>(expected to be 1-2 days)</p>	<p>If children are in school initially, they will be sent home with a pack of materials for the remainder of the day. This then allows for work to be emailed out to parents/carers along with the corresponding resources later that day or the following day.</p> <p>If a child has not come in to school, arrangements will be made for the pack to be delivered.</p> <p><i>If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and will provide paper packs of learning.</i></p>	<p>Phonics / Spellings (Teachers to send out the work that children would be completing if they were in school.)</p> <p>DoodleMaths</p> <p>TT Rockstars or Number Bots</p> <p>Pobble writing activity</p> <p>Reading activity</p> <p>Foundation subject from Oak Academy, BBC Bitesize or project work from the class teacher.</p>	<p>Parents/Carers should email any work to the class teacher at the end of the self-isolation period. Alternatively, work that a child completes on paper should be kept safe and returned to school when safe to do so.</p> <p>Feedback will be provided by the class teacher or teaching assistant when the child returns to school.</p>	<p>If a child is self-isolating whilst waiting for a test result for themselves or someone within their household, school will wait until hearing the results of the test to make contact. If there is a positive case, contact will be made as per the box below.</p>

Scenario	Access Arrangements	Daily Timetable	Feedback	Contact with school
<p>An individual is self-isolating due to a positive test result within their household</p> <p>(expected to be 10-14 days)</p>	<p>If children are in school initially, they will be sent home with a pack of materials for the remainder of the day. This then allows for work to be emailed out to parents/carers along with the corresponding resources later that day or the following day.</p> <p>If a child has not come in to school, arrangements will be made for the pack to be delivered.</p> <p><i>If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and will provide paper packs of learning.</i></p>	<p>Phonics / Spellings (Teachers to send out the work that children would be completing if they were in school.)</p> <p>Maths Lessons: Oak Academy or White Rose (Class teachers will indicate which platform to use).</p> <p>Maths fluency: DoodleMaths and TT Rockstars or Number Bots</p> <p>Pobble writing activity</p> <p>Reading activity</p> <p>A foundation subject lesson from Oak Academy, BBC Bitesize or activity provided by the class teacher.</p> <p>Kinetic Letters activity</p>	<p>Parents/Carers should email any work to the class teacher at the end of the self-isolation period. Alternatively, work that a child completes on paper should be kept safe and returned to school when safe to do so.</p> <p>Feedback will be provided by the class teacher or teaching assistant when the child returns to school.</p>	<p>Circumstances permitting, the class teacher or teaching assistant will make contact the equivalent of once a week.</p>

Scenario	Access Arrangements	Daily Timetable	Feedback	Contact with school
<p>A whole class bubble are self-isolating due to an outbreak of coronavirus</p> <p>or</p> <p>The whole school self-isolating due to a local or UK lockdown</p>	<p>Work will be available on the Covid-19 tab of the school website, under the Remote Learning tab.</p> <p><i>If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and will provide paper packs of learning.</i></p>	<p>Phonics / Spellings (Teachers to send out the work that children would be completing if they were in school.)</p> <p>Maths Lessons: Oak Academy or White Rose (Class teachers will indicate which platform to use).</p> <p>Maths fluency: DoodleMaths and TT Rockstars or Number Bots</p> <p>Talk for Writing Booklet</p> <p>Reading Booklet</p> <p>A foundation subject lesson from Oak Academy, BBC Bitesize or activity provided by the class teacher.</p> <p>Kinetic Letters activity</p>	<p>Parents/Carers should upload Talk for Writing, Reading and Maths work (please make it explicit if something does not need to be returned) to their child's portfolio page on ClassDojo by 1:30pm each day. This will provide teachers with time to look at the work and record a daily feedback video for the whole class which they will upload to ClassDojo. Children should then begin each day by watching the feedback video before starting their work. In some circumstances, teachers may use ClassDojo to send specific feedback to a pupil's parents/carers.</p> <p>Parents/Carers should upload work from other subjects to their child's portfolio page on ClassDojo by 1:30pm on a Friday. Teachers will then record a feedback video for the whole class which they will upload to ClassDojo for children to watch on a Monday morning. In some circumstances, teachers may use ClassDojo to send specific feedback to a pupil's parents/carers.</p> <p>If the whole school is self-isolating due to a local or UK lockdown, teachers will set assessment tasks and/or retrieval quizzes at the end of a teaching sequence to make a summative assessment. This information will then be used to inform planning.</p>	<p>Circumstances permitting, the class teacher or teaching assistant will make contact once a fortnight.</p>

Contact with pupils/ parents

Parents are able to contact the school via telephone or using teachers' email addresses which are available on the school website. Circumstances permitting, teachers will respond within two working days. In the event of a whole class bubble self-isolating and/or a local or UK lockdown, parents will need to email teachers to provide them with their appropriate contact details so that teachers can maintain contact (See Appendix 1). Where parent/carers fail to make contact with class teachers, the senior leadership team will attempt to make contact to discuss barriers to communication. If SLT are unable to contact parents/carers, safeguarding referrals may be made.

Pupils identified as vulnerable will be contacted by the school (class teaching assistant) on a weekly basis and support offered as necessary.

SEND

Where pupils are unable to access the work for their year group, the class teacher will provide personalised work for the individual, this might be via an online platform.

Safeguarding

Please refer to The Ridge's Child Protection and Safeguarding Policy.

Data protection

When accessing personal data, all staff members will only use their official school email account and connect to the school network. In the event of a whole class bubble self-isolating and/or a local or UK lockdown, if parents make the decision to provide teachers with a telephone number, staff will need to ensure that if they decide to use their personal phone, they withhold their personal details and delete those of parents after contacting them.

Sharing personal data

Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, staff are reminded to collect and/or share as little personal data as possible online. All data collection will be compliant with GDPR guidelines.

Keeping devices secure

All staff will take appropriate steps to ensure their devices remain secure. Computers should be locked if left inactive for a period of time. Operating systems must be up to date.

Monitoring arrangements

The Senior Leadership Team will review the policy as and when updates to home learning are provided by the government.

Links with other policies

This policy is linked to our:

- Behaviour and School Discipline policy
- The Ridge Safeguarding and Child Protection policy
- E-Safety policy
- Staff Code of Conduct

Appendix 1

Pro forma for when a whole class bubble is self-isolating

As you are aware, your child's class are currently self-isolating. In order for (INSERT TEACHER'S NAME) to maintain contact during this period, please contact her via her school email (INSET TEACHER'S EMAIL) so that she has a contact email for you. A contact telephone number can be provided if you are unable to access emails.